

## **Pre-requisites and Guidelines for Students Attending Online Classes from China**

Students residing in or accessing online classes from within **Mainland China** must take note of the following important requirements and pre-requisites to ensure uninterrupted participation in our online learning environment:

### **1. Device Requirements**

- A personal laptop or desktop computer (Windows/Mac) with at least 8GB RAM and updated operating system.
- A stable mobile device (optional) for accessing communication apps or backup connectivity.
- Functional microphone, speaker/headset, and camera for active participation in virtual sessions.
- Preferred browser: Google Chrome (latest version recommended).
- Other browsers (e.g., Safari, Firefox, Edge) may require additional settings such as enabling cookies or disabling pop-up blockers.

### **2. Internet Connectivity**


- A stable and high-speed internet connection (minimum 10 Mbps recommended).
- Students must ensure minimal disruptions and latency during online classes, assessments, or live consultations.

### **3. Learning Management System (LMS) Access**

- Our organisation primarily uses [Canvas/ Moodle] for course content, assessments, and communication.
- Students are responsible for ensuring accessibility to the LMS platform from their region. Access may be restricted without a VPN due to firewall regulations in China.

### **4. App & Platform Accessibility**


- The institution uses platforms such as:
  - Microsoft Teams / Zoom for live classes
  - YouTube / Google Drive for video content
  - Gmail / Microsoft Outlook for official communications
  - Turnitin for assignment submissions

 **Note:** Some of these platforms may be blocked or partially restricted in Mainland China. Students must make alternate access arrangements where necessary.

## 5. VPN (Virtual Private Network) Usage

To ensure secure and unrestricted access to our platforms:

- Students are **required to set up and maintain a reliable VPN connection** throughout the duration of their studies if residing in Mainland China.
- VPN must be:
  - Legally acquired and configured in accordance with China's internet regulations.
  - Able to support video streaming, file upload/download, and real-time conferencing without disconnection or throttling.
- It is the student's responsibility to:
  - Arrange for their own VPN subscription (cost not borne by the institution).
  - Perform a connectivity test at least 1 week before the start of the programme.
  - Keep backup VPN options in case of service disruptions.

 **Important:** Students are reminded to use VPN responsibly, strictly for the purpose of accessing educational platforms and services as part of their academic engagement.

## 6. Technical Support

- Limited technical support can be provided for LMS or application issues.
- The institution **does not offer VPN setup or troubleshooting support.**
- Students are encouraged to consult local IT support or engage with their VPN service provider for connectivity issues.
- LSBF is **not liable for any access issues or disruptions** caused by third-party VPN services or local network constraints.

## 7. Compliance and Attendance

- Inability to access classes or learning content due to lack of VPN or proper configuration **will not be considered a valid excuse for absenteeism or missed assessments.**
- Students are expected to ensure they meet all pre-requisites before course commencement.